



Town Center Community Association  
Board of Directors Minutes

*January 11, 2023*

APPROVED 

The regular meeting of the Town Center Community Association (TCCA) Board of Directors was held on Wednesday, January 11, 2023, both in-person and via Zoom due to the continued COVID-19 pandemic. Those present for the meeting were Lynn Foehrkolb, Chair; Clara Pino Vice-Chair, Joel Broida (Zoom), Dean Dworkin, Lin Eagan, Jamison Hibbard, Alyse Carter, Board Members; and Lyn Locke, Village Manager.

At 7:00 p.m., in accordance with the TCCA By-Laws, Ms. Foehrkolb called the meeting of the TCCA Board to order.

**Ms. Foehrkolb asked for a motion to approve the agenda. Mr. Hibbard made a motion to approve the agenda, seconded by Ms. Pino. The motion carried unanimously.**

**Ms. Foehrkolb called for a motion to approve the December 14, 2022, minutes. Mr. Broida a motion to approve the minutes, seconded by Ms. Carter. The motion carried unanimously.**

**Resident Speak Out:** No residents present.

**Architectural Committee**

**Mr. Hibbard called the ARC meeting to order and asked for a motion to approve the agenda. Ms. Pino made a motion to approve the agenda, seconded by Ms. Carter and the motion carried unanimously.**

- **Whitney Community Association Tree Removal (Symphony Way 10732, 10750, 10794, 10794, 10808, 10795, 10811, 10809 and 10719 and 10804, 10821, 10803, 10818 and 10750 Airfield Place)**

**Mr. Hibbard asked for a motion to approve the submission with modifications. Ms. Carter made a motion to approve the application for the Whitney Community Association as submitted with the addition of ground cover and/or non-invasive plants going in their place to prevent possible erosion, seconded by Mr. Broida. The motion carried unanimously.**

## **Order of Business**

- **TCCA Board Policies**
  - **Media Policy**
  - **Board Member Responsibilities**
- **Strategic Goals Updates (Board Members and VM)**
- **Safety**

### ***TCCA Board Policies***

Mr. Locke noted that the Media Policy and Board Member Responsibilities were reviewed by Town Center's attorneys at DARS Law. He noted that the media policy is patterned after best practice policies of DARS Law's other clients. Ms. Foehrkolb solicited Board comments on both policies. Mr. Hibbard noted that they are "common sense, clear" and should be adopted.

**Ms. Foehrkolb made a motion to adopt the Media Policy and updated Board Member Responsibilities as part of our Board policies. Ms. Carter made a motion to approve the two policies as submitted, seconded by Mr. Dworkin and the motion carried unanimously.**

### ***Strategic Plan Goals Update from Board Members***

Ms. Foehrkolb reported that Town Center had a Condo Presidents Meeting on January 5 that was well attended and that she attended the Downtown Columbia Partnership Meeting on January 10.

Mr. Locke reported that for the Town Center DEI initiative a new Event Sales Manager was hired and started January 3.

Mr. Locke stated that a vacant Board position created by Ms. Eagan's re-appointment to the CA Board of Directors is now open and expires April 30, 2024. The open position was posted in the Newsflash with a January 20, Noon deadline for candidates to submit their applications. All candidate applications will be sent to the Board on January 20 to review and the Board will complete candidate interviews and appoint a new Board member at the February 8 Board Meeting.

Mr. Dworkin indicated that he attended the Condo Presidents Meeting via Zoom.

### ***Safety***

Mr. Locke reported that there are some safety issues in Town Center that HOCO Police are working to resolve.

## **Board and Staff Reports**

### ***Board Chairperson's Report***

Ms. Foehrkolb commented on the Columbia Downtown Walk Audit presented at the January 10th Downtown Columbia Partnership Meeting. The audit focused on Mall Ring Road, Little Patuxent Parkway and the Merriweather District with ways to improve walkability in downtown. A list of recommendations was presented to DCP that will also be presented to the County. Some of the recommendations included: add an ADA intersection at every crosswalk, eliminate multiple access points at the mall parking lot, reduce the four lanes at Mall Ring Road to two lanes, reconfigure Sterrett Drive and put in more pedestrian walkways.

Other comments from the DCP: new scooter vendors are being reviewed by the County, imminent restaurant openings (Merriweather District - Peter Chang's, Lakefront - Onshore and Encore in February), Jug Handle entrance road project is in limbo waiting for State funds.

Ms. Foehrkolb commented that John McCoy, CA's Watershed Manager, presented at the Town Center Condo Presidents Meeting. The watershed project covers the Vantage Point Road area around Water's Edge. Town Center's funds will probably cover design and permitting, and additional funds will be needed to complete the project. She noted that the HOAs are looking at electric charging stations in their communities. The next HOA Presidents Meeting is late April.

### ***Columbia Council Report***

Ms. Eagan noted that she had attended one CA Board Meeting after her return. She commented that the CA Board is reviewing their policies regarding serving on other boards and conflict of interest issues, e.g., Inner Arbor Trust and/or Village Boards.

### ***Manager's Report***

Mr. Locke reported that there was a Village Managers Meeting on January 11 where CA reported: tot lots are being inspected across all villages, all pathways (90 miles) are being inspected, the Columbia Arts Council is working on their Film Festival with a kickoff event at Historic Oakland, CA is working to remove invasive plants in all CA Open Space and CA has proposed a new village election voting policy for 2023 that will be approved by the CA Board.

### ***Board Member Comments***

All Town Center Board members expressed their confusion with the 2023 CA policy on voting in village elections. The Town Center Board agreed that the voting for quorum needs to be stated clearly by CA and to remove all language that is vague such as "... may, but not required to...".

Mr. Broida mentioned that the HOA Condo Presidents Meeting was excellent and kept them informed on various issues including installing an elevator at Historic Oakland.

Ms. Eagan asked that we testify at the January 12 CA Board Work Session in support of the elevator. Mr. Broida agreed and asked that CA grant monies for the project.

Mr. Hibbard asked if there is an expiration date on the State grant for the elevator. Mr. Locke noted that there is and that the project was turned over to CA to manage as the owner of the building.

Mr. Hibbard asked if we are a Chamber member. Mr. Locke indicated that we are and have been for 20+ years. Mr. Hibbard asked if we would consider sponsorships of events to expand our reach into the business community.

**Adjournment of Meeting**

**Ms. Foehrkolb asked for a motion to adjourn the meeting. Ms. Pino made a motion to adjourn the meeting, seconded by Ms. Foehrkolb. The motion carried unanimously.** The meeting of the Town Center Village Board adjourned at 8:27 p.m. The Board then went into Executive Session to discuss personnel issues. The next scheduled meeting of the Town Center Village Board will be Wednesday, February 8, 2023, at 7:00 p.m.

*Recorded and attested to by:*

  
\_\_\_\_\_  
Lyn Locke, Secretary/Treasurer

2/8/2023  
Date