



Town Center Community Association
Board of Directors Minutes

May 11, 2022

APPROVED 

The regular meeting of the Town Center Community Association (TCCA) Board of Directors was held on Wednesday, May 11, 2022, both in-person and via Zoom virtual meeting due to the continued COVID-19 pandemic. Those present for the meeting were Kevin Fitzgerald, CA Council Representative (elected; installation on 5/12/22); Lynn Foehrkolb; Dean Dworkin (Zoom), Joel Broida (Zoom), Lin Eagan, Jamison Hibbard, Alyse Carter and Clara Pino, Board Members; and Lyn Locke, Village Manager. The Board was pleased to have in attendance Megan Williams Constituent Services Liaison, Office of the County Executive, Robert Moynihan, TCCA Watershed Advisory Chair and resident Sally Kearney, Governors Grant Master Association.

At 7:01p.m, in accordance with the TCCA By-Laws, Mr. Locke called the first annual meeting of the TCCA Board to order and thanked everyone for volunteering their time to serve the community. **Mr. Locke called for the election of officers. Mr. Locke asked for nominations for Chair of the Board. Ms. Eagan nominated Ms. Foehrkolb for Chair, seconded by Ms. Pino. The motion carried unanimously.**

Ms. Foehrkolb asked for nominations for Vice Chair. Ms. Foehrkolb nominated Ms. Pino, seconded by Mr. Hibbard. The motion carried unanimously.

Ms. Foehrkolb called for nominations for Chair of the ARC Committee. Mr. Hibbard volunteered to act as Chair, seconded by Ms. Foehrkolb. Clara Pino, Alyse Carter, and Dean Dworkin volunteered to serve on the ARC Committee. Ms. Foehrkolb made a motion to approve the Chair, Mr. Hibbard, and all ARC volunteers, seconded by Ms. Carter. The motion passed unanimously.

Ms. Foehrkolb asked for approval of the agenda. Mr. Hibbard made a motion to approve the agenda, seconded by Ms. Carter. The motion passed unanimously.

Ms. Foehrkolb asked for a motion to approve the April 13, 2022, Board minutes. Mr. Dworkin made a motion to approve the minutes, seconded by Mr. Hibbard. The motion passed unanimously.

Resident Speak Out

There were not any residents in attendance for Speak Out.

Architectural Committee

- **5661 Vantage Point (Waters Edge): Tree Already Removed**
- **10205 Rutland Road (Governor's Grant Master Assoc): Install plantings between garage doors throughout the community**
- **10203 Brighton Ridge Way, Unit 88 (Governor's Grant): Install New Awning**

- **Mr. Hibbard called the ARC meeting to order.**

- **Ms. Hibbard made a motion to approve the application for 5661 Vantage Point Road, seconded by Ms. Pino. The motion carried unanimously.**

- **Ms. Pino made a motion to approve the application for 10205 Rutland Road (Governor's Grant Master Association) as submitted, seconded by Ms. Carter. The motion carried unanimously.**

- **Mr. Hibbard recommended tabling the submission for 10203 Brighton Ridge Way, Unit 88, seconded by Ms. Pino. The motion carried unanimously.**

Order of Business

- **Appointment of Two People Other Than Village Board Members to Act as Representatives of the Village**
- **Appointment of Village Manager**
- **Election Results Certification**
- **Fiduciary Responsibility and Conflict of Interest Forms for Board**
- **Any Strategic Plan Updates From Board Members**
- **Weed Warrior/Adopt A Spot**
- **Safety Update**
- **Next HOA Presidents Meeting Thursday May 12; 7:00 pm**

Appointment of Two People Other Than Village Board Members to Act as Representatives of the Village

Ms. Foehrkolb called for a motion to appoint two people to represent the Village. Mr. Hibbard made a motion to approve selecting Lyn Locke and Lori Tracy to represent the Village of Town Center, seconded by Ms. Carter. The motion carried unanimously.

Appointment of Village Manager

Ms. Foehrkolb made a motion to appoint Mr. Locke as Town Center Village Manager, seconded by Ms. Carter. The motion passed unanimously.

Election Results Certification

Mr. Locke noted that the Board election results were reported at the March 9 and April 13 TCCA Board meetings and that the same number of applicants as open positions were received for Village Board and Columbia Council representative. Ms. Eagan, Mr. Hibbard, and Ms. Carter were deemed elected per TCCA By-Laws to the Village Board and Mr. Fitzgerald was deemed elected as Town Center's Columbia Council Representative.

Board Chair Ms. Foehrkolb signed off on the Election Certification Form, which was attested by Mr. Locke.

Fiduciary Responsibility and Conflict of Interest Forms for Board

Mr. Locke provided each Board member with the TCCA Conflict of Interest Form and Signature Page as well as the Acknowledgement of Fiduciary Responsibility Form. He asked members to review each form and return at the next Board meeting or that evening after review. **All members present signed each document and returned them at the Meeting.**

Strategic Plan Updates From Board Members

Ms. Foehrkolb noted the Condo HOA Presidents Meeting on May 12 and invited all Board members to attend. Mr. Hibbard updated the Board on one of our Strategic Plan items for new Board members to attend Plan Howard through HOCO Department of Planning and Zoning (DPZ). He indicated that due to COVID HOCO DPZ is not having new sessions until 2023. Ms. Foehrkolb encouraged everyone to attend HOCO by Design meetings in-person or by Zoom. Mr. Locke noted that the Strategic Plan Goal Tracker was emailed to all Board members. The documents will be placed on Google Drive for updating.

Weed Warrior/Adopt A Spot

Ms. Foehrkolb would like Town Center to participate in the Adopt a Spot program and work with CA's Natalie Yee. Ms. Foehrkolb explained the Weed Warrior Program. Ms. Foehrkolb indicated she would bring it up at the HOA Presidents Meeting on May 12.

Mr. Moynihan joined the meeting to answer questions on his annual Watershed Report that was sent to the Board. He noted that the CA Watershed Advisory Committee wrote a letter supporting the Lake Elkhorn Mitigation Project. Mr. Moynihan noted that completing the project is better than doing nothing and allowing the erosion to continue. Mr. Moynihan also noted that Davidge Drive was submitted as an Adopt a Spot to CA. Ms. Foehrkolb indicated that the Banneker area could be included as an Adopt a Spot location.

Safety

Mr. Locke noted that there is a new HOCO Police Southern District Captain, Jeff Specht, who replaces Captain Terrence Benn. Captain Specht will be at the June TCCA Board Meeting.

Next HOA Presidents Meeting Thursday May 12 at 7:00 PM

Ms. Foehrkolb encouraged the Board to attend The HOA Presidents Meeting.

Board and Staff Reports

Board Chairperson's Report

Mr. Fitzgerald thanked everyone for their service and looks forward to representing Town Center as CA Council Representative

Columbia Council Report

Ms. Eagan wished Mr. Fitzgerald well in his new role as CA Council Representative.

Manager's Report

Mr. Locke reported on the following: 1) Additional Pathway HOCO Police Officers were added to patrol the pathways in and around Columbia to ensure bicycle and pedestrian safety; 2) CA is working on Tot Lots in Long Reach and other villages; 3) CA lifeguard staffing is in good shape for the summer and all 23 pools are anticipated to open with one opening early (Stevens Forest); 4) Issues with Cluster Mailboxes need to be reported to the US Postal Service. The USPS is responsible for maintenance; 5) D&O (directors and officers) insurance was renewed; 6) Wilde Lake High School wants to award its Town Center Citizen Award on May 19 at 7:00PM. Ms. Carter agreed to make the award at the ceremony on May 19; and 5) the State of Maryland approved a \$300,000 grant for the installation of an elevator at Historic Oakland.

Ms Carter made a motion to recognize the Wilde Lake Citizen Award recipient with \$100.00, seconded by Ms. Pino. The motion passed unanimously.

Board Member Comments

Ms. Pino asked if there were any comments on the CA Election decision not to vote in the village elections as they have done is years past. Mr. Locke noted that all villages discussed the issue in a Village Managers Meeting and that additional meetings may be forthcoming. Ms. Eagan noted that village election contribution guidelines may want to be considered for next year such as any campaign spending that totals over \$1,000 needs to be reported. Ms. Carter commented that reaching residents of apartments and all Town Center residents is important and getting the word out about voting and explaining what happens on the TCCA Board. Mr. Broida noted that there is a lot of activity at the Little Free Pantry and asked Board members to keep an eye on the area around Vantage Point Park.

Adjournment of Meeting

Mr. Hibbard made a motion to adjourn the meeting, seconded by Ms. Pino. The motion carried unanimously. The meeting of the Town Center Village Board adjourned at 8:19 p.m. The next scheduled meeting of the Town Center Village Board will be Wednesday, June 8, 2022, at 7:00 p.m.

Recorded and attested to by:



Lyn Locke, Secretary/Treasurer



Date