



**TOWN CENTER COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MINUTES**

*March 10, 2021*

APPROVED 

The regular meeting of the Town Center Community Association Board of Directors was held on Wednesday, March 10, 2021, entirely by a Zoom virtual meeting due to the continued COVID-19 pandemic. Those present for the meeting were Board Chair Lynn Foehrkolb; Board Vice Chair Kevin Fitzgerald; Board Members Joel Broida, Dean Dworkin, Lin Eagan, and Village Manager Lyn Locke. Mr. Hibbard was absent.

**At 7:00 p.m., Ms. Foehrkolb called the meeting to order. Ms. Foehrkolb asked for a motion to approve the agenda. Mr. Broida made a motion, seconded by Mr. Fitzgerald, to approve the agenda as submitted. The motion carried unanimously.**

**Mr. Broida made a motion, seconded by Mr. Dworkin, to approve the February 10, 2021 minutes as submitted. The motion carried unanimously.**

**Resident Speak Out**

There were not any residents on for Speak Out.

**Architectural Committee**

- **5462 Ring Dove Lane (Vantage Point) – New Door:** Mr. Fitzgerald ran the Architectural Committee in Mr. Hibbard's absence. Mr. Broida made a motion to approve, seconded by Mr. Fitzgerald, to approve the application as submitted. The motion carried unanimously.

**Order of Business**

***Third Quarter FY21 Financial Results***

Mr. Locke reported that the COVID pandemic restrictions instituted in November 2020 by Governor Hogan and County Executive Ball holding gatherings to up to ten people indoors and 25 people outdoors put a damper on revenue projections. Despite that the Third Quarter financials came in above budget by \$300 with tight expense controls to offset the reduction in revenue. Mr. Locke noted that TCCA is ahead YTD by \$36,134 in Net Assets to the budget. Ms. Foehrkolb asked about CA Deferred Revenue. Mr. Locke clarified that CA Deferred Revenue is expected revenue to be received. Fourth Quarter is projected to come in on budget depending on COVID and the COVID restrictions instituted at the State and County level.

Based on the current and projected financial position, Ms. Foehrkolb discussed donations with the Board as many groups are in need. **Mr. Broida made a motion to approve, seconded by Mr. Fitzgerald the following donations: Running Brook Elementary (\$500), Bryant Woods Elementary (\$500), CAC/Food Bank (\$500), Wilde Lake High School and Middle School (\$500 combined).**

**Ms. Foehrkolb made a motion to approve the Third Quarter FY21 Financials, seconded by Mr. Broida. The motion carried unanimously.**

***Columbia Cleans On May 1: Select Area To Clean***

Mr. Locke gave an overview of Columbia Cleans program with the Columbia Association. The Board acknowledged that the program is worthwhile and that TCCA should participate again this year. The Board asked the Village Manager to coordinate the program and promote the day cleaning up around Lake Kittamaquandi as in year's past.

***Board Size Recommendation***

**Mr. Dworkin made a motion to increase the Board size by two members from five to seven voting members, seconded by Ms. Foehrkolb. The motion carried unanimously.**

***Town Center Elections***

Mr. Locke mentioned that all nomination packets for open Board positions are due Friday, March 12 at Noon. Only one new application for the Board had been received as of March 10. Two other Board application packets from existing Board members were received.

Mr. Broida recommended that we find a teen representative to be on the Board to build their leadership skills. Mr. Fitzgerald agreed and noted that it would help their community service and government school requirements and, recommended that we include a request to Wilde Lake's school principal when we send in our donation.

***County Budget Testimony Recap Of IAT Submission/Testimony***

Ms. Foehrkolb noted that she gave FY22 Budget testimony on March 9 to the County Council in support of Inner Arbor Trust's new concept plan for Symphony Woods. Ms. Foehrkolb acknowledged the Board for their excellent efforts in putting the testimony together, which represented a wide diversity of views and suggestions.

***Vandalism and Safety Update***

Mr. Locke updated the Board on the latest vandalism and safety issues in the community. Details of an impending case were discussed but will not be reported here as they may impinge on the individual's right to a fair trial and a presumption of innocence.

**Board and Staff Reports**

***Board Chairperson's Report***

Ms. Foehrkolb reported on the Downtown Columbia Partnership updates: the Charmery ice cream store opens on Friday, March 12; the Books in Bloom project will be in September; the scooter project is on hold until end of July; on April 8, the Food Market will open for dinner; Dunkin Donuts is opening in the Mall; and Chuck Bubeck (Executive Director of the Innovation Center for Howard County Economic Development) reported that there is an uptick in employment and business in the County. She also added that Phillip Dodge is going to have the CA marketing team on his Podcast.

Ms. Foehrkolb noted that Mr. Milton Mathews and Mr. Andy Stack put together an excellent update in response to the Rouse Project's latest community direct mail project: <https://www.columbiaassociation.org/blog/ca-responds-to-mailer-sent-to-columbia-community/>  
Ms. Foehrkolb advocated for wider distribution of that response by CA's new marketing team.

### ***Columbia Council Report***

Ms. Eagan reported that there are three candidates in Wilde Lake running for CA Council position but fewer candidates in other Villages. She also noted CA has five excellent candidates for the new CA CEO and, that the Board's decision on the CEO and offer letter will be made before the end of March. Further, Ms. Eagan added that CA passed the FY22 budget, the Haven is being closed, more people are attending CA Fitness Clubs and more CA services are opening each day with the new COVID guidance by the governor.

Ms. Eagan asked if there a way to include businesses on the Board as a representative since they represent 50% of fees. Mr. Fitzgerald commented that we could have a non-voting member of the Board. Mr. Locke noted that he would investigate it based on the bylaws. He noted that the Board member needs to be a resident of Town Center and if the lot is owned by a corporation then an officer of the corporation can vote. Mr. Fitzgerald noted that based on the by-laws we can have two meetings per month at different locations.

### ***Manager's Report***

Mr. Locke reported that the Craft Show Series had to be cancelled for March and April due to lack of vendor support despite sending out emails to 1,200+ crafters. A new date(s) will be announced sometime soon for May. He added that the Governor relaxed the COVID guidelines effective Friday, March 12 at 5PM. Historic Oakland can now have 50% capacity for all types of events including weddings and business meetings if the County Executive goes along with Governor Hogan's guidance. Mr. Locke is meeting with the Chamber CEO next week about holding upcoming events at Historic Oakland.

Ms. Foehrkolb mentioned having food trucks in Town Center when the weather is warmer and noted she had a contact. Mr. Locke asked for the contact's email information. Mr. Fitzgerald also mentioned that food trucks have come to the Metropolitan. Mr. Locke noted that he will contact the Metropolitan to get more information.

### ***Board Member Comments***

Mr. Dworkin noted that the Merriweather Post blog did an article about the Rouse Project. Ms. Foehrkolb noted that ScottE also does blogs that cover a lot of topics. Mr. Broida noted that maybe we could do a Craft Fair on Zoom with various rooms online. Mr. Locke said he would investigate that as well as online marketplaces such as Facebook. He indicated that the team is looking at Craft Fair dates in May as well as the Fall.

### ***Adjournment of Meeting***

**Mr. Fitzgerald made a motion, seconded by Mr. Dworkin, to adjourn the meeting. The motion carried unanimously.** The meeting of the Town Center Village Board adjourned at 8:19 p.m. The next scheduled meeting of the Town Center Village Board will be Wednesday, April 14, 2021, at 7:00 p.m.

Recorded and attested to by:

  
\_\_\_\_\_  
Lyn Locke, Secretary/Treasurer

4/14/2021  
Date