



**TOWN CENTER COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MINUTES**

July 14, 2021

APPROVED 

The regular meeting of the Town Center Community Association Board of Directors was held on Wednesday, July 14, 2021, both in-person and via Zoom virtual meeting due to the continued COVID-19 pandemic. Those present for the meeting were Kevin Fitzgerald, Board Chair; Lynn Foehrkolb, Board Vice Chair; Joel Broida (Zoom), Jamie Hibbard, Dean Dworkin and Clara Pino, Board Members; Lin Eagan, CA Representative; and Lyn Locke, Village Manager.

At 7:00 p.m., Mr. Fitzgerald called the meeting to order. Mr. Fitzgerald asked for a motion to approve the agenda. Ms. Foehrkolb made a motion, seconded by Mr. Dworkin, to approve the agenda as submitted. The motion carried unanimously.

Mr. Fitzgerald asked for comments on the June 9, 2021, minutes, and a motion to amend and/or approve the minutes. Ms. Pino made a motion to approve as submitted, seconded by Mr. Hibbard. The motion carried unanimously.

Resident Speak Out

Alex Pappas attended and offered to assist where needed. He is a licensed architect who currently works for COPT and lives in Town Center. He has local, county and state architectural and compliance experience in various localities. COPT does volunteer days as service to the community.

Architectural Committee

- **6017 Shepherd Square (Banneker): new storm door**
- **Mr. Dworkin made a motion to approve the application as submitted, seconded by Ms. Pino. The motion carried unanimously.**

- **10203 Brighton Ridge Way (Warfield): new deck and awning**
- **Mr. Broida made a motion to approve the application as submitted, seconded by Ms. Pino. The motion carried unanimously.**

- **5489 Ring Dove Lane (Vantage Point): new sunroom**
- **Ms. Pino made a motion to approve the application as submitted, seconded by Mr. Dworkin. The motion carried unanimously.**

Order of Business

- **The 3rd Presentation with Laura Bacon**
- **Board Retreat Preparation (Reference Documents in DocuSign Portal)**
- **Town Center "HoCo by Design" In-Person July 1 Sessions/Survey**
- **Over the Edge "Special Olympics Event"**
- **Columbia Association Cash Reserves Update**
- **Security Update**

The 3rd Presentation with Ms. Laura Bacon

Ms. Bacon presented her concept and overall vision for The 3rd which will be located on the lakefront at 10215 Wincopin Circle in the "old" Lupa space. The 3rd is a 501(c)3 non-profit, co-created, community of women of color entrepreneurs. The 3rd will provide Women of Color a space to build, execute, and thrive.

Ms. Foehrkolb made a motion to approve a donation of \$1,000 in cash and a donation of Historic Oakland's space for a fundraiser to generate additional funds for The 3rd, seconded by Mr. Hibbard. The motion carried unanimously.

Board Retreat

Mr. Locke reported that Board Retreat documents were put in the DocuSign portal for review. He also noted he has been working with the Maryland Nonprofits Corporation on a proposal for retreat facilitation as well as a Board Report. Board agreed to review the proposal by Friday, July 16, and comment.

Town Center HoCo by Design Sessions/Survey

Mr. Locke reported that the July 1 in-person HoCo by Design sessions led by the Howard County Planning Department and consultants went well. The survey portal for residents to comment stayed open through July 8. Additional sessions are forthcoming over the next few months. Board was pleased with all the opportunities for public input over the entire planning process.

Over the Edge

Mr. Locke presented the "Over the Edge" program benefitting Special Olympics. The Board acknowledged the program.

Columbia Association (CA) Cash Reserves Update

Mr. Locke reported that the Columbia Association is voting on the FY21 Cash Reserves issue for all villages on July 22. CA will report back to villages on the decision so that villages can finalize, and/or restate, 4QFY21 financial statements.

Security Update

Mr. Locke reported that there were not any major developments impacting resident security.

Board and Staff Reports

Board Chairperson's Report

Mr. Fitzgerald noted the following: 1) he is looking forward to the Board Retreat; and 2) there is a **Downtown Columbia Partnership** social event on July 23 for Board and advisory committee members that are joining and retiring.

Columbia Council Report

Ms. Eagan reported the following: 1) Lakey Boyd, CA CEO, is settling in and is very active and involved in the community; 2) CA is searching for a General Counsel; 3) CA is revamping their advisory committees; and 4) County funded path in Symphony Woods is being built along with EcoWorks.

Manager's Report

Mr. Locke reported on the following: 1) the Town Center Community Association audit was completed in late June and the report will be completed within 45 days; 2) the village managers met on July 14 to discuss the village billing/invoicing process; 3) the Juneteenth celebration at Historic Oakland was well attended and went well; 4) Vintage Car Show is August 8 at Historic Oakland; 5) Meredith Dombroski started as Event Coordinator and Covenants Advisor; and 6) the Grammercy apartment building sale was completed in Town Center.

Board Member Comments

Ms. Foehrkolb asked about food trucks and events. Mr. Locke reported that Meredith Dombroski has made it a focus of her position to coordinate food truck events in 2021 and 2022 and find vendors who can meet the insurance and liability requirements. August 5 is a tentative date for a food truck event at Historic Oakland.

Adjournment of Meeting

Ms. Foehrkolb made a motion, seconded by Mr. Dworkin, to adjourn the meeting. The motion carried unanimously. The meeting of the Town Center Village Board adjourned at 8:33 p.m. The Board immediately went into Executive Session. The next scheduled meeting of the Town Center Village Board will be Wednesday, August 11, 2021, at 7:00 p.m.

Recorded and attested to by:



Lyn Locke, Secretary/Treasurer

7/14/2021
Date