



**TOWN CENTER COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MINUTES**

November 10, 2021

APPROVED

The regular meeting of the Town Center Community Association Board of Directors was held on Wednesday, November 10, 2021, both in-person and via Zoom virtual meeting due to the continued COVID-19 pandemic. Those present for the meeting were Kevin Fitzgerald, Board Chair; Lynn Foehrkolb, Board Vice Chair; Joel Broida (Zoom), Jamison Hibbard (Zoom), Dean Dworkin and Clara Pino, Board Members; and Lyn Locke, Village Manager. Lin Eagan, CA Representative (Absent). The Board was pleased to have in attendance via Zoom Megan Williams Constituent Services Liaison, Office of the County Executive; Skye Anderson, Hickory Ridge Board member and Sherrie Dail.

At 7:01 p.m., Mr. Fitzgerald called the meeting to order. Mr. Fitzgerald asked for a motion to approve the agenda. Ms. Foehrkolb made a motion, seconded by Mr. Dworkin, to approve the agenda as submitted. The motion carried unanimously.

Mr. Fitzgerald asked for comments on the October 13, 2021, minutes, and a motion to amend and/or approve the minutes. Ms. Foehrkolb made a motion to approve as submitted, seconded by Ms. Pino. The motion carried unanimously.

Resident Speak Out

No residents were in attendance for Resident Speak Out; however, we had two guests listen in.

Architectural Committee

There were not any Architectural submissions for this meeting.

Order of Business

- **Town Center Mission Statement**
- **Town Center Initiatives**
- **2022 Village Elections**
- **Historic Oakland Events**
- **Audit Improvements/Adjustments**
- **FY23 CA Budget Process**
- **Security Update**

Town Center Mission Statement

The Board discussed modifying the TCCA Mission Statement. **Mr. Broida made a motion to**

approve the new mission as read by Ms. Pino, seconded by Ms. Foehrkolb. The motion carried unanimously. **New adopted mission:** *To advocate for quality of life, to increase social engagement, and to foster a sense of community and safety for all in our mixed-use neighborhoods.*

Town Center Initiatives

The Board discussed the tenets and initiatives that came out of the September 20 Board Strategic Planning Retreat facilitated by **Maryland Nonprofits Inc.**

Mr. Broida made a motion to approve the new tenets/initiatives as discussed, seconded by Ms. Foehrkolb. The motion carried unanimously.

2022 Village Elections

Mr. Locke commented that all Villages were discussing the April 2022 elections. He noted that Town Center's election procedures were drafted by a lawyer with elections experience and approved by the Board in 2010. He noted that further discussion would be forthcoming at the January TCCA Board Meeting. Ms. Anderson noted that the Hickory Ridge Community Association Board is forming a Special Election Committee to evaluate and tighten their own village's election policies.

Historic Oakland Events

Mr. Locke mentioned that the events year is almost over at Historic Oakland and there have been very few neighborhood noise complaints. He noted, however, a recent noise incident and discussed the current noise policies for events as well as future noise mitigation projects being evaluated with the Columbia Association, e.g., planting additional trees behind the Manor as a noise buffer and exploring sound dampening systems.

Audit Improvements/Adjustments

Mr. Locke referenced the letter in the Board Portal that was sent to the Columbia Association following the audit. He noted that additional training was being added on QuickBooks, a new job posting was going online for a part-time bookkeeper (5-10 hours per week) and that other improvements were being made as noted in the letter.

FY23 CA Budget Process

Mr. Fitzgerald referred Board members to the Columbia Association (CA) portal for the FY23 Budget Process deadlines. Mr. Locke noted that CA and Ms. Lakey Boyd have done an excellent job of giving residents different options to give their input to the FY23 Budget process. Ms. Foehrkolb encouraged members to watch the CA Board videos online especially to review the three FY23 budget scenarios.

Security Update

Mr. Locke reported that there was not a significant crime uptick in Town Center over the last month as reported by the Howard County Police Department (HCPD). Mr. Fitzgerald, however, noted a recent incident near LIDL recently that was managed well by HCPD.

Board and Staff Reports

Board Chairperson's Report

Mr. Fitzgerald reported the following: 1) next week there is a Downtown Columbia Partnership meeting; and 2) Historic Oakland is doing COVID boosters in November with the Health Department.

Columbia Council Report

Ms. Eagan absent for this meeting.

Manager's Report

Mr. Locke reported on the following: 1) A new draft Cash Reserve policy is on the Board portal to review before the December 8 Board Meeting; 2) Corporate Office Properties Trust was recognized for making a community service day on October 22 and November 5 for the Fall Planting event near Lake Kittamaquandi and working along with the Columbia Association to beautify an area along the Lake-to-Lake Trail; 3) the Teen Board representative is on hold until there is student interest at Wilde Lake High School; 4) TCCA has worked with the Howard County Center of African American Culture on upcoming events: Kwanzaa (December 26), Juneteenth, their grand "re-opening" and on a special screening of **Walking While Black Love Is The Answer**.

Board Member Comments

Ms. Foehrkolb noted that she completed the APFO (Adequate Public Facilities Ordinance) online training and that it was excellent. She encouraged all Board members to complete the overview. Ms. Pino mentioned that **The 3rd** won an award in the Changemaker Challenge.

Adjournment of Meeting

Mr. Fitzgerald asked for a motion to adjoin the meeting. Mr. Dworkin made a motion to adjoin the meeting, seconded by Ms. Pino. The motion carried unanimously. The meeting of the Town Center Village Board adjourned at 8:16 p.m. The next scheduled meeting of the Town Center Village Board will be Wednesday, December 8, 2021, at 7:00 p.m.

Recorded and attested to by:



Lyn Locke, Secretary/Treasurer

12/8/2021

Date