



**TOWN CENTER COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MINUTES**

*May 12, 2021*

APPROVED 

The regular meeting of the Town Center Community Association Board of Directors was held on Wednesday, May 12, 2021, both in-person and via Zoom virtual meeting due to the continued COVID-19 pandemic. Those present for the meeting were Board Chair Lynn Foehrkolb; Board Vice Chair Kevin Fitzgerald; Board Members Joel Broida (Zoom), Dean Dworkin (Zoom), Lin Eagan, Jamie Hibbard (Zoom) and Village Manager Lyn Locke.

**At 7:00 p.m., Mr. Locke called the first annual meeting of the new Town Center Community Association Board year to order per the Maryland Open Meeting Act and Association's By-Laws. Mr. Locke welcomed Clara Pino to the Board and asked for nominations for Board Officers including Chairperson and Vice Chairperson.**

**Ms. Foehrkolb made a motion to nominate Mr. Fitzgerald as Chair, seconded by Mr. Broida. The motion carried unanimously.**

**Mr. Locke called for nominations for Vice Chair. Mr. Broida nominated Ms. Foehrkolb for Vice Chair, seconded by Mr. Fitzgerald, and the motion carried unanimously.**

**Mr. Fitzgerald asked for a motion to approve the agenda as submitted. Ms. Foehrkolb made a motion to approve the agenda, seconded by Mr. Dworkin. The motion carried unanimously.**

**Ms. Foehrkolb made a motion, seconded by Mr. Broida, to approve the April 14, 2021 minutes as submitted. The motion carried unanimously.**

**Ms. Foehrkolb made a motion to appoint Mr. Dworkin, Mr. Broida, Ms. Pino, and Mr. Hibbard to the Architectural Committee, seconded by Mr. Broida, and the motion carried unanimously.**

**Mr. Fitzgerald asked for nominations for Chair of the Architectural Committee. Mr. Broida made the motion to nominate Mr. Hibbard as Chair of the Architectural Committee, seconded by Ms. Foehrkolb, and the motion carried unanimously.**

**Resident Speak Out**

There were no residents present to speak out although several were invited.

**Architectural Committee**

- **5627 Vantage Point Road (Water's Edge): New Deck: Mr. Broida made a motion to approve the application as submitted, seconded by Mr. Hibbard. The motion carried unanimously.**

## **Order of Business**

### ***Appointment of Two People Other Than Village Board Members to Act as Representatives of the Village (Lyn Locke, Lori Tracy)***

**Mr. Fitzgerald made a motion to appoint Lyn Locke and Lori Tracy as representatives of the Village, seconded by Ms. Foehrkolb, and the motion carried unanimously.**

### ***Appointment of Village Manager (Lyn Locke)***

**Ms. Foehrkolb made a motion to appoint Lyn Locke as Village Manager, seconded by Mr. Broida and the motion carried unanimously.**

### ***Election Results Certification***

**Mr. Fitzgerald made a motion to certify the Board Election results, seconded by Ms. Foehrkolb, and the motion carried unanimously.**

### ***Fiduciary Responsibility and Conflict of Interest Forms for Board***

**Mr. Locke noted that he will send via email two forms to sign: Fiduciary Responsibility Form and Conflict of Interest Form. He asked that they be returned within a week.**

### ***Mission, Initiatives Update***

**Mr. Locke noted the need to update our mission and/or initiatives for Town Center. The Board agreed the Mission was fine and did not need updating. The Board asked that initiatives be emailed to all Board members and agreed to meet in a retreat format to work on initiatives. Date TBD.**

### ***Letter to County Executive on Priorities***

**Mr. Locke noted that County Executive Ball is looking for Town Center's input on short-term, medium-term, and long-term priorities in the Village or Columbia and the County overall. The Board's feedback is due by early June. Ms. Foehrkolb recommended that a note be sent to all HOA presidents to get their feedback first followed by a note from the Board to the County Executive compiling all comments and suggestions.**

## **Board and Staff Reports**

### ***Board Chairperson's Report***

**Mr. Fitzgerald indicated that he looks forward to working with the Board this year and assisting the Town Center Community Association.**

### ***Downtown Partnership Meeting***

**Ms. Foehrkolb reported the following: (1) Bike Around was moved from May to June. (2) The former Clyde's/Sundry property will be leased soon keeping the same venue types in place. (3) Howard Hughes Corporation will be participating in a fundraiser called "over the edge" to repel down 6100 Merriweather to raise funds for Special Olympics. (4) At the Mall LIDL grocery store will open in June 9, Under Armour will open May 21 and a 50<sup>th</sup> Anniversary celebration in scheduled for September.**

### ***Columbia Council Report***

Ms. Eagan asked for additional support for Inner Arbor Trust and EcoWorks for the Symphony Woods project. Ms. Eagan indicated that she would be asking all other villages for a donation.

**Ms. Foehrkolb made a motion to donate \$500 to Inner Arbor Trust, seconded by Mr. Fitzgerald, and the motion passed with four in favor and one not in favor (Mr. Broida).**

Ms. Eagan also reported Symphony Woods had its first event called First Thursday and it was well attended, followed by ballet and symphony events. The County plans to have ***Wine in the Woods*** in the Fall in Symphony Woods and, bigger events are planned in the park throughout the summer. Lakey Boyd is the new CEO of Columbia Association. She will take an active role in the community and expanding the Columbia Association.

### ***Manager's Report***

Mr. Locke reported that Columbia Cleans went well on May 1 with sixteen participants cleaning up around Lake Kittamaquandi. He thanked Ms. Foehrkolb and Mr. Broida for attending. Mr. Locke was a judge in the Inner Arbor Trust "picnic table" painting contest and reported that winners were selected, and picnic tables are being painted. Mr. Locke also noted that he is working with the Ring Dove Board, Howard County Fire Marshall, and others on propane storage in the community that presents a hazard to residents.

Mr. Locke added that all Village Managers met on May 5 to discuss the cash reserves and contingency fund and then met with Columbia Association staff on May 12 to discuss alternatives. The Town Center Community Association FY21 financials will be finalized and presented at the next Board meeting on June 9. A contingency fund will be established based on the closing of FY21 financials. The CA audit is scheduled for the third week in June after financials close.

### ***Board Member Comments***

Mr. Broida noted that the Little Free Pantry was a little low on stock. Carrie Ross with Bita Dayhoff's staff is stopping by on Friday May 14 to see the Pantry and discuss more county-wide pantries.

Ms. Foehrkolb noted that Lori Tracy's husband and daughter are helping to refurbish the Little Free Library.

Mr. Dworkin asked what construction was going on near Water's Edge on Vantage Point Road. Mr. Broida noted it looked like utility work.

Mr. Hibbard asked about what was going on at the Lakefront and Sushi Sono with new tenants. Ms. Foehrkolb reported from her Downtown Columbia Partnership meeting that the lease was signed with the Third and, that a lease for the Clyde's/Sundry space would be signed shortly by Howard Hughes Corporation. The Board was pleased to hear these developments and they will enhance the downtown and lakefront experience.

**Adjournment of Meeting**

**Ms. Foehrkolb made a motion, seconded by Mr. Hibbard, to adjourn the meeting. The motion carried unanimously. The meeting of the Town Center Village Board adjourned at 8:35 p.m. The next scheduled meeting of the Town Center Village Board will be Wednesday, June 9, 2021, at 7:00 p.m.**

*Recorded and attested to by:*

  
\_\_\_\_\_  
Lyn Locke, Secretary/Treasurer

6/9/2021  
Date